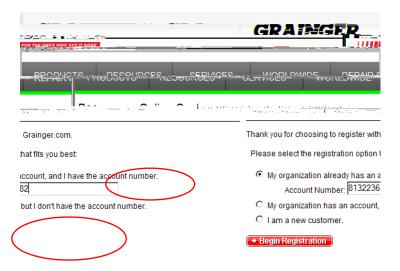
http://www.grainger.com/Grainger/static/fos_stateoffl.html

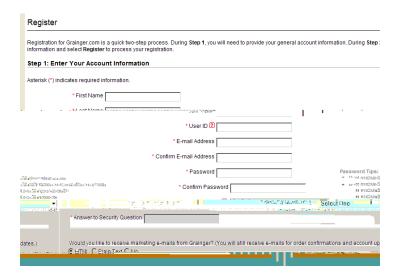
• Click on "New Customer? Register now"

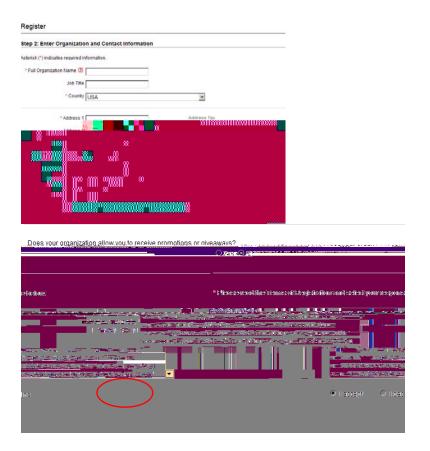


• Enter the account #; Begin Registration



• Enter your information

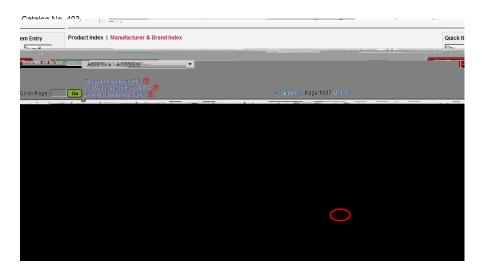


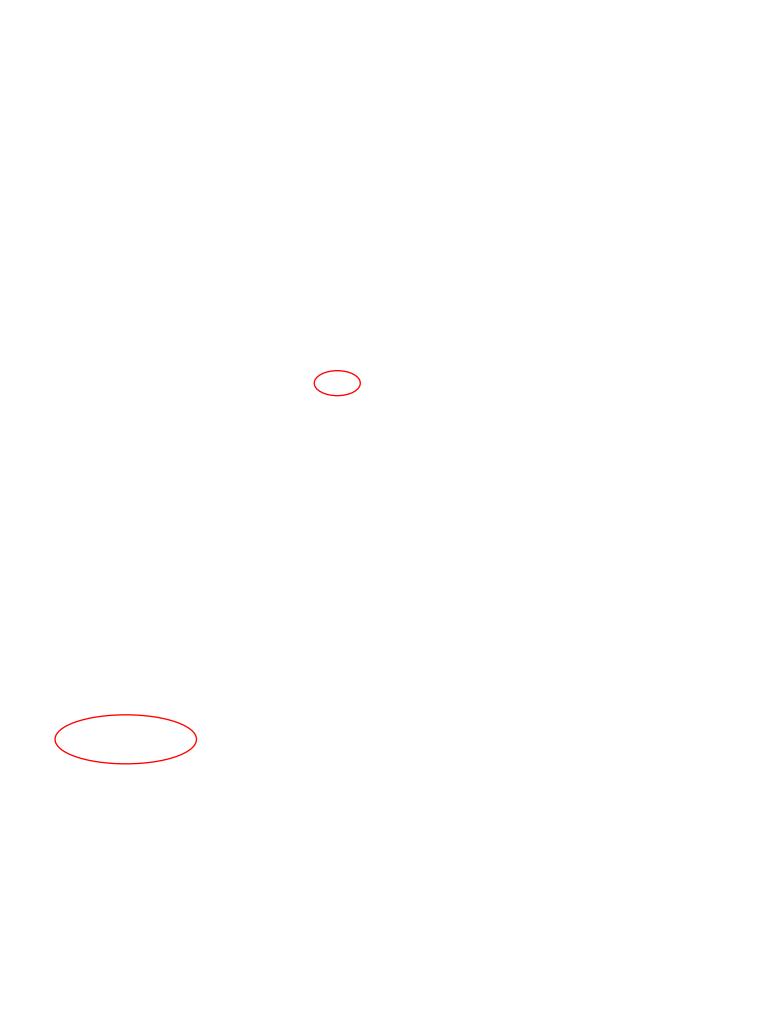


• Click on "Catalog" at top right corner or enter keyword or part number in search window. You will only get the contract pricing if you are logged in.

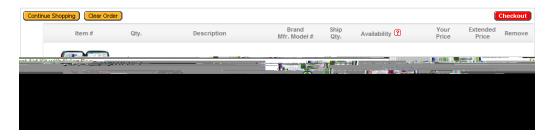


• The catalog is searchable; clicking on the blue page number takes you to the page.



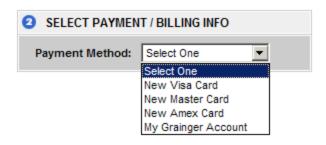


• Click on "Checkout"

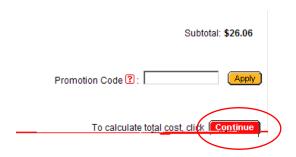


• Select Delivery Info; enter Ship

• Select Payment/Billing Info. Use New Visa Card if using the P-Card, My Grainger Account if paying via PO. Save.



• Continue



• Submit Order to finalize the order.



- When submitting a PO using the State Contract pricing, type
- SC 3116000020ACS in the Bid # field